

# Public Document Pack

## EAST INNER AREA COMMITTEE

THURSDAY 18<sup>TH</sup> OCTOBER 2012

AGENDA ITEM 14 – AREA UPDATE REPORT SUPPLEMENTARY DOCUMENTS

APPENDIX A – MINUTES OF THE ENVIRONMENTAL SUB GROUP HELD 11<sup>TH</sup>  
OCTOBER 2012

APPENDIX B – MINUTES OF THE COMMUNITY CENTRES SUB GROUP MEETING  
HELD 20<sup>TH</sup> SEPTEMBER 2012

APPENDIX C – MINUTES OF THE HEALTH & WELLBEING SUB GROUP MEETING  
HELD 9<sup>TH</sup> OCTOBER 2012

This page is intentionally left blank

# Minutes



**INNER EAST ENVIRONMENT SUB GROUP**  
**DATE/ TIME : 10<sup>th</sup> October 2012, 1pm, Civic Hall**  
**CHAIR: Cllr Graham Hyde**

**1.0 Present:** Hayley Thackwray (HT), John Woolmer (JW), Councillor Graham Hyde (CGH), Councillor Arif Hussain (CAH), Carly Grimshaw (CG), Stacey Rockcliffe (SR), Vicki Marsden (VM)

**Apologies:** Councillor Asghar Khan

ITEM DISCUSSED	ACTION
<p><b>2.00</b>     <u><b>Minutes of previous meeting and apologies</b></u></p> <p>The minutes were agreed as a true record.</p>	
<p><b>3.00</b>     <u><b>Child Friendly City</b></u></p> <p>3.1        VM briefly reminded the group of Children’s Services ‘Child Friendly City’ agenda and provided information leaflets on this. The aim is to make Leeds a clean and safe place to bring up children. Members asked how this can be translated to helping us promote environmental responsibility in children, through schools and the community.</p> <p>3.2        VM advised that we can work with schools to provide education to children, but believes this is already being done. The challenge is in continuing this beyond the school gates where children may not be getting the same message from their families and community.</p> <p>3.3        A suggestion was made that we need to keep any campaign simple, such as ‘Keep Harehills Tidy’. With window stickers and posters on bins that all promote keeping the area tidy and encourage people to sign up to it. We could encourage residents who have shown an interest in this to engage their neighbours and perhaps have mini campaigns throughout the year such as a Cleanest Street award.</p> <p>3.4        It was agreed that we should focus on the environmentally worst area in Inner East, initially, and then repeat in the other areas. Currently the worst area is Harehills, a project is to be proposed for this area and then replicated in the Nowells, BRH.</p> <p>3.5        The sub group decided that VM, JW, HT and CG should scope out a</p>	<p><b>VM/JW/ HT/CG</b></p>

	project plan and bring a report back on their proposals to the next Sub Group meeting	
<b>4.00</b>	<b><u>Refuse Service closer working links with EAT.</u></b>	
4.1	SR explained how the Refuse Service is structured. She is responsible for Black Bin collection city wide and a colleague is responsible for Brown & Green bin collections city wide. Underneath her she has supervisors and work stream Managers but these also work city wide, not locality focused. She has started to meet with JW & HT regularly to encourage better communication links, but because her team is structured very differently it makes it hard for those at supervisor level to do the same.	
4.2	Councillors would like to know which Officer the Locality Team needs to contact on a day to day basis as different issues, such as bin wagon spillages, arise. SR explained that this is where the difficulty lies. As her supervisors are responsible for work streams, not areas, it could be a different person for each issue.	
4.3	If the problems are regular crew behaviour issues, such as not picking up spillages from wagons and bin bags, then she would need to deal with that as a management concern and is happy to be the Councillors contact. She will also continue to meet with JW and HT regularly and will commit to attending one in two IE Environmental Sub Group meetings to discuss issues with Councillors.	
4.4	CAH raised that in Harehills the bin collection day changed to a Friday around 2 years ago. At the time Councillors made it clear that the collections would need to be completed by 12.30pm as Friday is prayer day and the streets around the Mosque are full of cars from that time onwards making it very difficult for the bin wagon to access streets and bins. The time that the wagon is in the area is now getting later and as a result collections are being missed. SR agreed to take this away and perhaps look at having the bin men start at the opposite end of Harehills so that by midday they are not in the area near the Mosque.	<b>SR</b>
4.5	CGH requested that we need a clear, written code of protocols that we can expect bin men to do. Then it will be clear if they have broken any of these and it can be passed to SR for her to deal with. This is because, particularly in Environmental Improvement Zone (EIZ) areas, we need to ensure that the Council is fulfilling its obligations with regards to environmental cleanliness so that we are able to successfully prosecute residents who commit environmental crime.	<b>SR</b>
4.6	A discussion was had regarding Bulky Waste collections as this also causes an issue when trying to encourage residents to dispose of their waste correctly, because there is often a 6 week delay for collections. This is being looked at as part of a city wide review into Environmental Services, so would not currently be appropriate for the sub group to look into at the moment.	

<b>5.00</b>	<p><b><u>Environmental Locality Team Performance Report</u></b></p> <p>5.1 12 months worth of Performance reporting is to be brought to Decembers Area Committee. JW distributed a draft of how this information would be presented.</p> <p>5.2 CGH requested that the information show the outcomes of the jobs recorded, i.e. how many of them were prosecuted, how may cases are still unresolved etc. The Locality Team are hoping to be in a position to show an interim statement of results on the EIZ's which will show this.</p> <p>5.3 It was requested that Steve Vowles from ENEHL attend future meetings with their performance information to complete the picture.</p> <p>5.4 CAH requested real life case examples of prosecutions and behaviour modification to future sub group meetings, so that we can see progress.</p> <p>5.5 CGH requested that the Performance data be broken down into EIZ areas as well as per ward</p>	<p><b>CG</b></p> <p><b>JW/HT</b></p> <p><b>JW/HT</b></p>
<b>9.00</b>	<p><b>TIME AND DATE OF NEXT MEETING</b></p> <p>9.1 13<sup>th</sup> November, 1pm, Reginald Centre</p>	

This page is intentionally left blank

**INNER EAST COMMUNITY CENTRE WORKING GROUP**

Thursday 20<sup>th</sup> September 2012, Reginald Centre

**In Attendance:** Councillor Hyde (Chair), Cllr Maqsood (G&H), Clare Wiggins (ENE Area Support Team), Trudie Canavan (Strategy & Commissioning).

<b>1.</b>	<b>Introductions and apologies</b>
	Councillor Hyde welcomed everyone to the meeting. Apologies from Cllr Khan, Cllr Morgan, Sarah May.
<b>2.</b>	<b>Minutes of the last meeting and matters arising</b>
2.1	Minutes of the meeting held on 26 <sup>th</sup> July were agreed as an accurate record.
2.2	Cllr Hyde confirmed that he had met with Alan Bolton and Ken Morton and that no further action was required.
2.3	CW agreed to chase the summary of costs for provision of IT in all community centres, with a view to submitting a bid for funding to Area Committee and Area Panel. Contact is Peter Harding – Business Relations Manager in IT. The Area Committee has provided £10k for Lincoln Green and the establishment of a Job Club is dependant on IT being installed. Cllrs are eager to get it in asap.
2.4	The priorities for IT installation are as per the previous minutes and a funding strategy needs to be developed to implement this: <ul style="list-style-type: none"> <li><input type="checkbox"/> G&amp;H – Wykebeck (and then Henry Barren)</li> <li><input type="checkbox"/> K&amp;S – Kentmere (and then Crossgates)</li> <li><input type="checkbox"/> BRH – Ebor Gardens</li> <li><input type="checkbox"/> No action to be taken for Nowell Mount or Alston Lane on IT</li> </ul>
<b>3.</b>	<b>City-wide review</b>
3.1	A Board meeting was due to take place on Monday 24 <sup>th</sup> September. Information gathering is currently taking place in relation to type of activity, dominance of particular groups and investment. Initially, information on one centre in each patch is to be presented to the Board: 1) Richmond Hill, 2) St Matthews, 3) Little London. Otherwise the amount of information would be over-whelming.
3.2	TC provided an example of running costs – Richmond Hill: it costs £56k p/a to run, made £1k income last year and will make £7k this year, mainly due to Adult Social care. The centre is mainly used by Richmond Hill Elderly Action and the Youth Service who don't pay.  The highest cost associated with the centre is £20k for the caretaker. RHEA tends to book lots of rooms, excluding other groups from using the centre and possibly generating an income. TC queried whether they really needed this amount of rooms.

3.3	It was noted that there is no monitoring system for those groups trying to book centres but being unable to due to lack of availability. This could help give a better idea of demand. For example, Cllr Hyde believed there to be lots of interest in Richmond Hill and Lincoln Green but potential users had been advised that there was no availability.
3.4	TC has information on running costs for each of the centres. She will forward on to CW to circulate to members of this group.
3.5	The group felt that the Review should include publicity of centres.
3.6	CW raised an issue in relation to Lettings who were putting potential users off booking. Les Reed had forwarded her concerns on to Lettings but CW had not received a response yet.
3.7	The Review would provide a comprehensive overview of each centre, with hard and soft data. The information would be circulated to this group as it becomes available.
<b>4.</b>	<b>Updates on priority centres: Alston Lane, Lincoln Green, Nowell Mount</b>
4.1	Members of Lincoln Green Diversity group visited Lincoln Green CC on 12/9. They are keen to use the facility but are wanting to negotiate for a free let, claiming that the prices are too high. TC confirmed that the group seems to have wound up in 2011 and is not on the companies registrar.
4.2	CW to speak to BRH ward Members about this and whether they want to support this through their Area Committee Well-being pot. The Partnerships Team within the ALMO can support. It must be re-iterated that there is a cost attached.
4.3	In relation to the previous proposal for BARCA to become involved in Nowell Mount and Ebor Gardens, Cllr Hyde advised that Cllr Grahame had clarified that this should not be pursued further.
4.4	Cllr Hyde requested Nowell Mount to go on the agenda for the next Burmantofts Neighbourhood Improvement Board. This should include information on running costs which TC will provide.
<b>5.</b>	<b>Updates on other community centres</b>
5.1	<u>Dame Fanny Waterman Community Centre</u> There needs to be a three month review mechanism in place to review usage of the centre. J Buck needs to develop a programme of activities to evidence community use in the case of the school going to trust or academy status.
5.2	A discussion took place around community asset transfers including potential for Dame Fanny Waterman CC and Kentmere. The group were keen to move all centres to a 'bottom up' approach.
5.3	The group were also keen to see the FEAST proposals developed at Henry Barren and Kentmere. CW to meet with Ann Eveleigh. A business plan is required for this project asap. It also needs to integrate food production and allotments as happens at Beechwood Primary School.



<b>6.</b>	<b>AOB</b>
<b>6.1</b>	Cllr Hyde confirmed that he had e-mailed Cllr Lewis regarding wanting a meeting with ward Members. Ward Members want to spend their proportion of the capital receipt on IT for Henry Barren or Dame Fanny Waterman Community Centre. CW to chase.
<b>7.</b>	<b>Date and time of next meeting</b>
	Thursday 15 <sup>th</sup> November 2012 – Reginald Centre

This page is intentionally left blank

# Minutes




---

**INNER EAST HEALTH & WELLBEING SUB GROUP**  
**DATE/ TIME : 9<sup>th</sup> October, 3.30pm Reginald Centre**  
**CHAIR: Cllr Roger Harington**

---

**1.0 Present:** Councillor Roger Harington (CRH), Councillor Ron Grahame (CRG), Liz Bailey (LB), Alison Cater (AC), Karen Peck (KP), Carly Grimshaw (CG)

**Apologies:** Councillor Vonnie Morgan

ITEM DISCUSSED	ACTION
<p><b>2.00</b>     <b><u>Background to the meeting</u></b></p> <p>2.1     CRH welcomed everyone to the meeting and it was explained that the Inner East Area Committee had requested that a Health &amp; Wellbeing sub group be established. This is to allow the Area Committee to work with those delivering Health &amp; Wellbeing agendas in between the 6 monthly reports it receives, and to ensure that its priorities are carried out in the area</p> <p>2.2     It was agreed that this meeting would take place 6 times per year in line with the ENE Health &amp; Wellbeing partnership meeting cycle, so that the sub group can feed into it. This also falls in line with the Area Committee cycle.</p> <p>2.3     The premise for this inaugural meeting had been agreed previously with the Chair to follow the three agreed priorities of the ENE Health &amp; Wellbeing partnership; Obesity, Alcohol Abuse and Diabetes. Officers invited are to familiarise Members with existing work in the area so that they can consider how this aligns with Area Committee priorities and identify any gaps in provision</p>	
<p><b>3.00</b>     <b><u>Obesity</u></b></p> <p>3.1     AC introduced herself as the NHS Health Improvement Specialist concentrating on; Harehills, Burmantofts &amp; Richmond Hill, as these areas have been identified as priority areas for the NHS.</p> <p>3.2     She runs a multi agency partnership of local health workers in both areas, including schools and sport development officers. They focus on the 'Change for Life' campaign as it has recognisable, popular branding and clear messages.</p>	

	<p>3.3 All of the schools and children centres support this campaign. The partnerships have an Action Plan each of priorities and actions which AC is to forward to CG so that the sub group can use the plan as a basis for a wider Action Plan covering all of the Inner East. CG to then forward developed plan to Members to inform further discussion at the next meeting.</p> <p>3.4 LB informed the group that Health Walk Training is taking place in Seacroft so that the COPD support group established there can undertake safe exercise.</p>	<b>AC/CG</b>
<b>4.00</b>	<p><b><u>Alcohol Abuse</u></b></p> <p>4.1 LB, ENE Health &amp; Wellbeing Improvement Manager, advised of a project they are hoping to run in the area if funding can be identified. It has been tried in Bolton, alcoholics are given cheap mobile phones which can only send and receive messages from to/the NHS. It allows NHS support workers to keep in contact with recovering alcoholics to provide ongoing support when the suffer feels it is needed.</p> <p>4.2 A discussion was had as to how we encourage people to take up these schemes. The Cluster Innovation funding was mentioned, which has just been released to Extended Services Clusters in priority neighbourhoods for them to employ a worker to tackle local NEETs, but not to duplicate any existing support that is available. This can include working with identified groups of young people who need specific support and perhaps substance abuse, or the circumstances which lead to it, could fall under this category. CG to circulate information on this to sub group and discuss with cluster.</p>	<b>CG</b>
<b>5.00</b>	<p><b><u>Diabetes</u></b></p> <p>5.1 AC raised that Bangladeshi boys have the greatest issue with obesity, and that this potentially means that they could have the biggest diabetes issue, particularly as ethnicity is also a factor in diabetes. She has had passages from the Koran which talk about Healthy Living translated into English and a booklet entitled 'Islam &amp; Health' has also been created. These could be of use to those working on diabetes in the area.</p> <p>5.2 LB stated that she is meeting with the worker from Feel Good Factor commissioned to work in this field in our area, to identify their successes and look at where they need to try harder. To feed back to next sub group meeting.</p> <p>5.3 KP, ENE Active Lifestyles Officer, is pulling together an area wide programme of sporting activity available. To circulate to sub group once available, CG to use to inform Action Plan.</p>	<b>LB</b> <b>KP/CG</b>
<b>9.00</b>	<p><b>TIME AND DATE OF NEXT MEETING</b></p> <p>9.1 3<sup>rd</sup> December, 11am, Reginald Centre.</p> <p>9.2 CG to diarise meetings for remainder of municipal year.</p>	<b>CG</b>



This page is intentionally left blank